

Personal Disclosure Form

South Sioux City Public Schools is committed to the safety of students. Virtually all persons employed by us will have contact with, or access to, children. Therefore, our staff must be of the highest integrity and trustworthiness.

Applicants who fail to fully disclose information may not be considered for employment, and are subject to termination if discovered after becoming employed.

A. Criminal Convictions*

Have you ever been convicted of any felony, misdemeanor or infraction, other than a minor traffic violation? (This includes convictions at any time – including those more than seven years old). Yes No

If “Yes” list all convictions (Include any additional information you would like us to consider).

<u>Convicted of:</u>	<u>City / State</u>	<u>Year</u>	<u>Additional Information/Explanation</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____

(Use separate sheet of paper if more than four convictions or if more space needed to explain)

B. Pending Criminal Charges/Pending Investigations*

Is any criminal charge or investigation currently pending against you? Yes No

If “Yes”:

<u>Description of Charge / Investigation</u>	<u>City / State</u>
1.	_____
2.	_____

(Use separate sheet of paper if more than two pending charges or if more space needed to explain)

C. Settlement of Claims of Misconduct

Have you (or any employer of yours) ever been involved in a settlement or agreement of any kind that involved allegations of *any* type of misconduct by you (including, but not limited to, sexual or criminal misconduct, or actions involving children)? Yes No

If “Yes”, explain: _____

D. Investigations of Misconduct

Has any current or previous employer, or any professional practices commission, conducted any type of investigation involving any type of misconduct by you (including, but not limited to, sexual or criminal misconduct, or actions involving children)? Yes No

If “Yes”, explain: _____

*Criminal charges and convictions are not an automatic bar to employment and such information is used only as permitted by law.

E. CHARGES Involving Certain Offenses* Have you ever been charged with any offense that involved:

(Use separate sheet of paper if more space needed to explain)

<u>Charge</u>	<u>Year</u>	<u>Explanation</u>
A sex related offense? <input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____
Drugs or alcohol? <input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____
A weapon of any kind? <input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____
Violence/threat of violence? <input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____
Abuse or neglect? <input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____
Endangerment of or injury to (or attempted injury to) any person? <input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____
Child pornography? <input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____
Indecent Exposure? <input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____
Any offense in which a child was a victim or witness? <input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____
Theft/burglary/dishonesty? <input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____

F. Protection/Restraining Orders

Has any protection or restraining order ever been entered against you? Yes No
If "Yes":

<u>City/State</u>	<u>Year</u>	<u>Description of Reason Issued</u>
_____	_____	_____

G. Action on Licenses, Certificates, Etc.

Have you ever had any license or certificate terminated, revoked, suspended, or received any private or public reprimand? Yes No

If "Yes":

<u>Type of License, Certificate</u>	<u>City/State</u>	<u>Year</u>	<u>Action Taken</u>
_____	_____	_____	_____

H. Abuse/Neglect Investigations

Have you ever been investigated for child abuse or neglect, or abuse/neglect of any person?

Yes No If "Yes":

<u>City/State</u>	<u>Year</u>	<u>Results of Investigation</u>
_____	_____	_____

Your Initials

- *I verify that all information I have given is true and is complete.* _____
- *I understand that if I have omitted, misrepresented or failed to provide complete information on **any** question my application for employment may be rejected, or if discovered after I become employed, may result in termination of my employment.* _____

Signature of Applicant

Date

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