

SOUTH SIOUX CITY COMMUNITY SCHOOLS

SPECIAL EDUCATION JOB COACH ADDENDUM

Reports to: Principal and Student Services Director

PURPOSE STATEMENT

The job of the Special Education Job Coach was established for the purpose/s of providing support to the instructional program with specific responsibilities for supporting work experience opportunities for special education students by maintaining liaisons with community businesses and organizations; recruiting presenters; developing pre-employment and employment skills; providing information and/or direction to students; and promoting programs with staff and parents.

ADDITIONAL PERFORMANCE RESPONSIBILITIES

- Assists vocational coordinator, teachers and related staff for the purpose of supporting lesson plans and/or developing students' vocational skills.
- Monitors student performance in a variety of work sites according to program guidelines (e.g. visits job sites, obtains employer evaluations, serves as a liaison between employer and student, etc.) for the purpose of identifying areas requiring additional training on techniques and methods for maintaining solid work habits.
- Transports students, using a District vehicle, for the purpose of assisting them in preparing for testing, interviews, and obtaining proper documentation to meet program objectives.
- Tutors students in vocational skills (e.g. work requirements, interviewing skills, self determination, etc.) for the purpose of enhancing their readiness for employment.
- Organizes trips to job and/or training sites for the purpose of exposing students to the work environment and/or educational or training programs.