

May 22, 2023



TO: All Personnel
FROM: Administrative Office
RE: Payroll Cutoff Dates/2023-2024 School Year

Please find below the cut-off dates, time sheet due dates (due to Administrative Office) and the payroll dates for the 2023-2024 school year:

<u>Payroll Cut-Off Date</u>	<u>Due Date</u>	<u>Payroll Date</u>
August 13, 2023	August 14, 2023	August 22, 2023
September 10, 2023	September 11, 2023	September 22, 2023
October 8, 2023	October 9, 2023	October 20, 2023
November 12, 2023	November 13, 2023	November 22, 2023
December 10, 2023	December 11, 2023	December 22, 2023
January 7, 2024	January 8, 2024	January 22, 2024
February 11, 2024	February 12, 2024	February 22, 2024
March 10, 2024	March 11, 2024	March 22, 2024
April 7, 2024	April 8, 2024	April 22, 2024
May 12, 2024	May 13, 2024	May 22, 2024
June 9, 2024	June 10, 2024	June 21, 2024
July 7, 2024	July 8, 2024	July 22, 2024
August 11, 2024	August 12, 2024	August 22, 2024