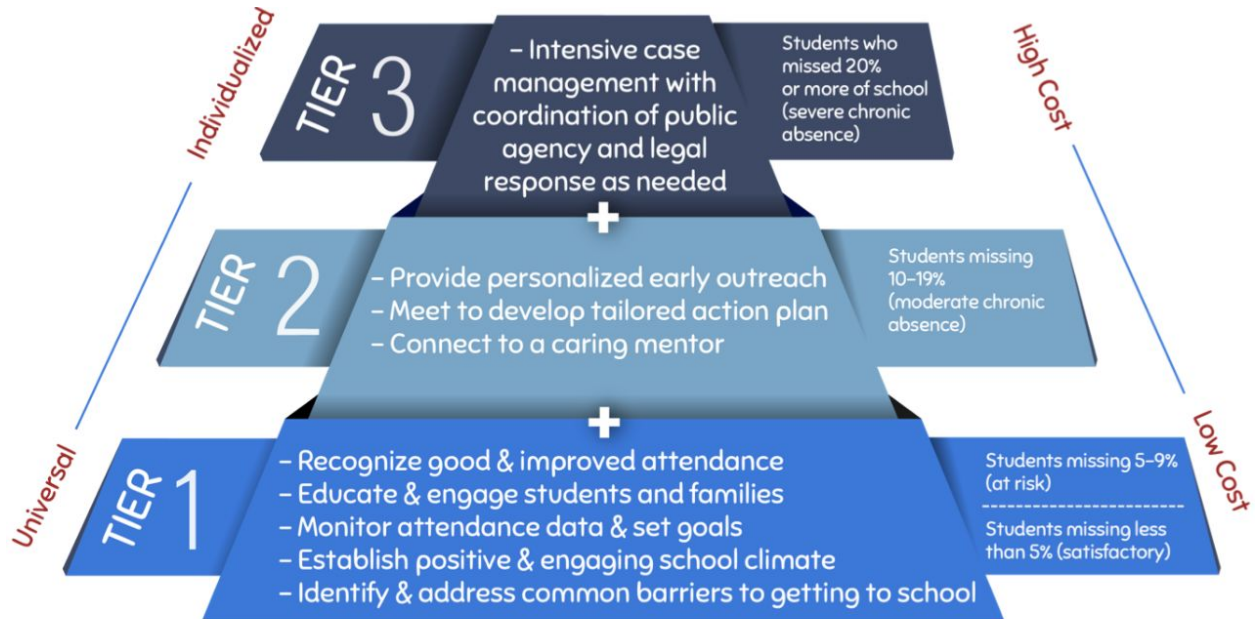


Attendance Support Plan



The State of Nebraska has created an attendance code that requires a child be in attendance each school day for the entire time instruction is provided to assist in meeting the attendance code requirements. In an effort to support our students and families, the South Sioux City Community School District, in partnership with the South Sioux City Police Department, has a system in place to ensure every student attends school regularly. Please visit our website at: <http://www.sccardinals.org/resources/attendance> for all the details of our attendance plan.



LEVELS OF STUDENT NEEDS

This chart assumes that students can be divided into tiers reflecting the level of anticipated need for supports:

Tier 1 = students whose good attendance could be maintained and cultivated as long as the universal, prevention oriented supports are in place.

Tier 2 = students who have a past history of moderate chronic absence (missing 10% or more of school) or face a risk factor (e.g. a chronic illness like asthma) which makes attendance more tenuous and need a higher level of more individualized support in addition to benefiting from the universal supports.

Tier 3 = students with several levels of chronic absence (missing 20% or more of school in the past year or during the first month of school) and/or face a risk factor (like involvement in the child welfare or juvenile justice system, homelessness or having a parent who has been incarcerated).

Level 1: Classroom Level or School-wide; Universal
Preventions in place to ensure attendance:

- Student Handbook Statement
- Attendance Information is provided on the website
- Connect Ed Call from Superintendent made every August/September to all SSC Families emphasizing the importance of attendance
- Press Release sent to *Star*, *Sioux City Journal*, and *Mundo Latino* each September/October emphasizing the importance of school attendance.
- Thursday folder note home in September for all Elementary students
- Teachers review the importance of being in class / relevance/ participation.
- Perfect attendance Trophies
- Classroom / Building recognition for attendance
- Building may have activities to promote attendance (Community Incentives)
- Secretaries contact home on the day of EVERY absence; personalized contact by a caring adult
- Teachers take a positive approach following an absence to ensure students understand what they have missed and communicate they are needed in class
- Monthly Newsletter reminders re: importance of attendance and calling in each day
- Press Release each January on Every Day Counts!

Level 1: Classroom Level or School-wide; Universal
Intervention:

- *Knock and Talks* completed by Nursing Staff at Fall and Spring Conferences for students with attendance concerns (names referred by building principals)

Level 2: Targeted

Intervention:

- Attendance letter mailed to home at 5-7 days of absences (all absences—excused or unexcused) as required by state policy.
- Personalized call from the Attendance Secretary
- Formal Meeting set up at 8-10 days of absences with principal

Level 3: Intensive Intervention:

- *If a student is on an attendance plan from last year, they start at this level with the new school year.*
 - *Principals will send a letter each August to all students on a plan reminding parent the plan carries over to the new year*
 - *Students on an Attendance Support Plan who move out of the District and re enroll, the school will follow prior Attendance Support Plan, immediately and re meet as needed*
- Consideration of mandatory summer school attendance to repair missed skills due to poor attendance (This can vary year to year depending on the grade level offered.)
- 12-15 days of absences:
 - Formal Meeting set up at 12-15 days of absences with principal, parent, student, Diversion Coordinator (as needed for 12-17+ yr olds), SRO and guidance counselor
- **20 absences:** Full 20 day report will be shared monthly with County Attorney

***All extended leave and vacations (4 days or more) must be approved in advance by the building principal. Principals will only approve up to 4 consecutive days of absence. **This approval is not automatic each year.** The days whether excused or unexcused still accumulate to the 20 days. Any days beyond the 4 consecutive days will be coded "UA" and will be "unexcused".